



911 Meeting Minutes

Lee County E.T.S.B

July 27, 2023 3:30 PM

Meeting called by: Chairman Buskohl

UNAPPROVED

Monthly Board Meeting

Attendees: 911 Commissioners; ETSB Director, Shelley Dallas; ETSB IT Administrator, Mike McBride; Dean Freil (Vice-Chair/County Board Facilities/Maintenance Committee)

- **Call to Order**

Chairman Buskohl called the meeting to order at 3:30 pm at the Lee County ECC.

Ryan Buskohl	05-16-2025	Present presenting Medical
Keane Hudson	12-01-2023	Present representing Lee County Board
Steve Gilmore	05-16-2025	Present representing Fire District
Pat Hilliker	05-20-2024	Present resending Fire District
Jessica Knipple	Sheriff's Designee	Absent representing Lee County Sheriff
Mike Koppien	05-20-2024	Present representing Law Enforcement
Kevin Lalley	05-16-2025	Absent representing At Large
Steve Howell	06-14-2025	Absent representing Law Enforcement
Josh Tucker	05-20-2024	Present representing Medical

Absence excused.

- **Prior Minutes**

Keane Hudson made a motion, seconded by Steve Gilmore, that minutes from the May 25, 2023, ETSB meeting be approved and published. Motion carried unanimously.

- **Treasurer's Report:** Midland ETSB Operating Account: \$43,871.90; NG911 Reserve (Sauk Valley Bank): \$1,794,949.12, NG Investment CD: \$250,000.00 Total ETSB Funds: \$2,088,821.02

Motion by Koppien, second by Hilliker, that the treasurer's monthly balance report be approved as submitted. Chairman Buskohl called for discussion; there being none, motion passed unanimously.

- **Claims:** Claims were provided for review. Hudson made a motion, seconded by Koppien, that claims, including those paid in vacation, totaling \$6,087.20 be approved and ordered paid. Chairman Buskohl called for further discussion; there being none, the vote was called for as follows:

Keane Hudson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Howell	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Jessica Knipple	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Mike Koppien	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Kevin Lalley	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>
Josh Tucker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Gilmore	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Ryan Buskohl	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Pat Hilliker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>

- **Committee Reports**

- **Executive:**

- **Property:** 3E will be performing maintenance on the generator at the Compton site August 2nd as they specialize in Kohler generators. Cummins was the selected vendor for the Generac generator in Dixon; waiting on parts for the PM to be scheduled.

Dean Friel reported that the County is looking at preliminary costs for the wall that separates the ECC to the Old Jail. The sidewalk to the offset on the NE corner of the building is the portion they are seeking to replace. Options for poured cement verses concrete blocks is being explored. The County is also seeking to replace the sidewalk that runs from

Hennepin Ave east up to the courts building back lot. Josh Tucker indicated that during a prior conversation he had with Facility/Maintenance Committee Chair, Tom Wilson, the plans to change/replace the sidewalk should mitigate the water drainage into the ECC garage bays. Use of surcharge for the wall replacement will be explored as well as budgetary preparation prior to the September ETSB meeting. Mr. Friel indicated the County is looking to replace the wall in Spring 2024.

- **Public Education/Training:** Director Dallas reported that by mid-August, the ECC should be, for the first-time, up to full-staff with **ten** fully trained TCs since approval for the 10th TC in July, 2022. 4 TCs have been registered for Dispatch Critical Incident Training (CIT) in September; TC Bryant and Boos will be registered for Dispatchers Hands-on in-service training at the Illinois Fire Service Institute in Champaign in September. The IPSTA conference is October 22-25 in Springfield.

Director Dallas attended a Rapid SOS training session with highlights of features for dispatch/first responder communications since Rapid SOS has acquired IAR (I AM RESPONDING). All Lee County Fire/EMS agencies use IAR. An overview of the training and new features was provided, specifically the mapping features. Budgetary numbers will be sought prior to September. The future of TC training certification was discussed.

- **Legislation:** Mike Koppien gave a brief overview of TC re-classification efforts. Director Dallas explained that the national classification of 9-1-1 telecommunicator is “Office and Administrative Support”; the 9-1-1 community continues efforts to update the classification to “Protective Service” aka first responder classification at the federal level. Considerable discussion ensued.

- **Old Business:**

- **Board Member/ECC Staff Comments:** IT Administrator McBride reported that there have been issues with UPS to generator activation upon loss of power; the issue is being investigated. TCs are very appreciative of the air purifier in the CommCenter. Vice-Chair Hilliker suggested looking into better filters since the units should be bringing in good outside air. Some of the issues may have been attributed to the fires and smog due to major fires over the month of June/July. Vice-Chair Hilliker suggested looking at costs to replace the furnace for the 2nd floor; original purchase and installation was 1999-2000.

- **Adjournment:** Motion to adjourn by Hudson, second by Gilmore at 4:09 pm; passed unanimously. The next ETSB meeting is **Thursday, September 28, 2023 @ 3:30 at the ECC.**

Josh Tucker, ETSB Secretary